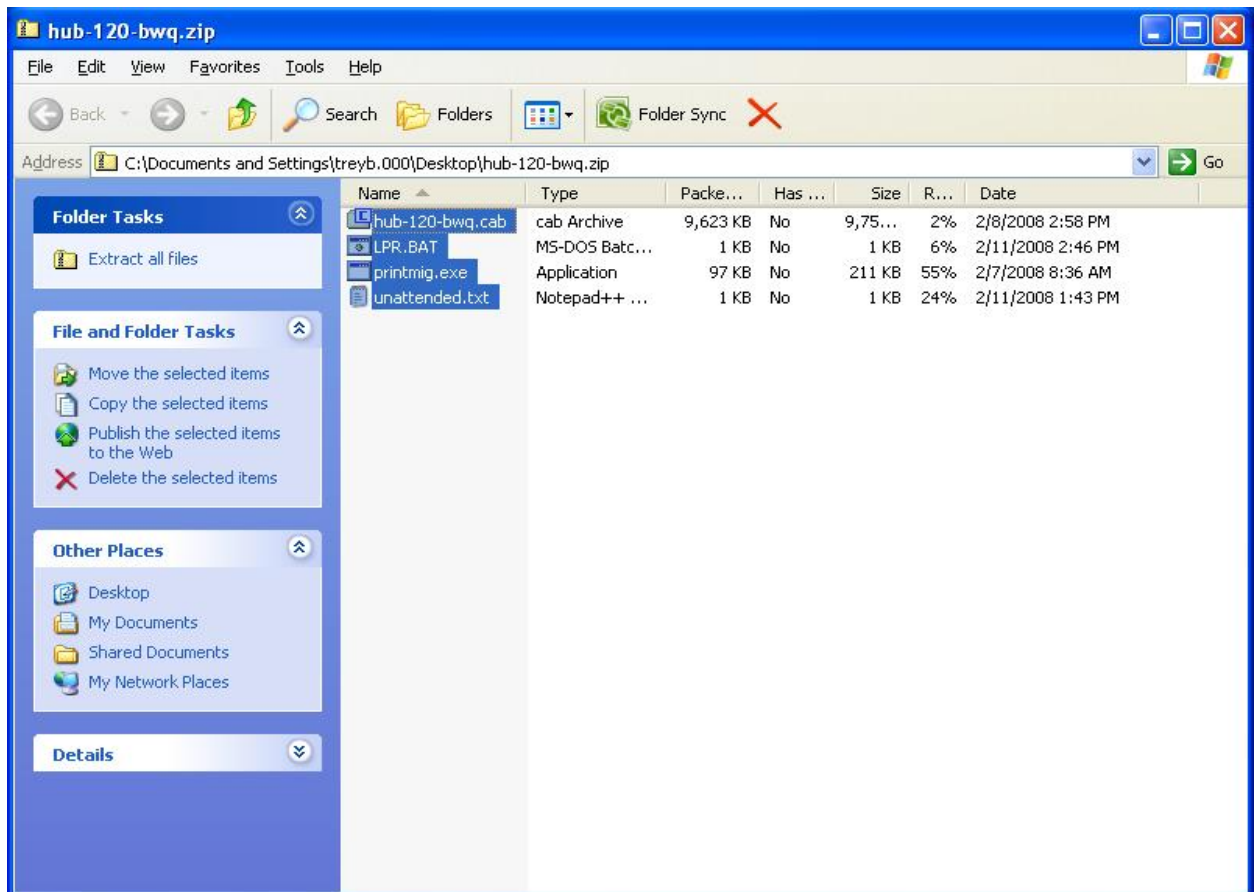


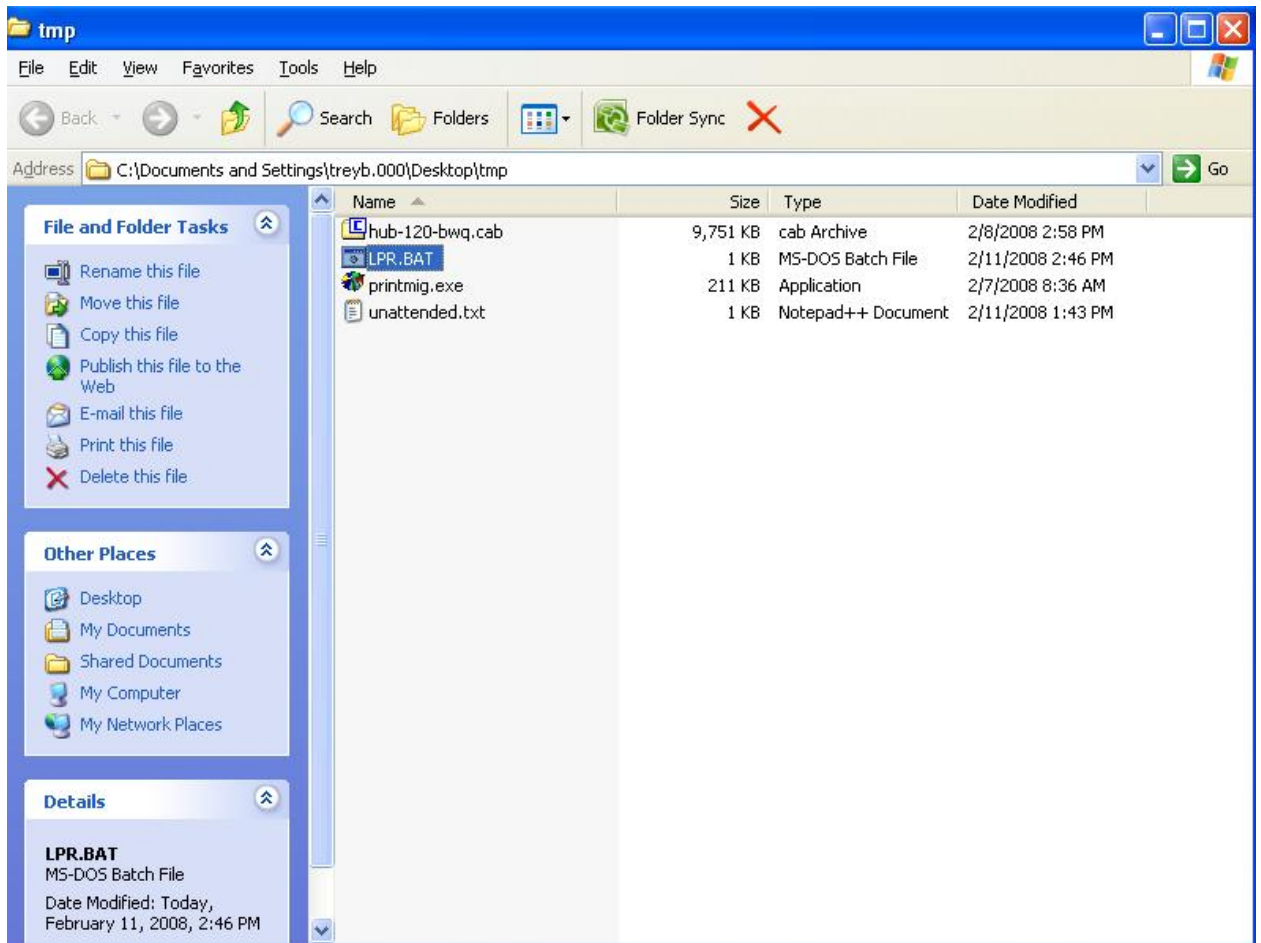
# Adding CIRCA Lab Printers in Windows XP

(Windows Installation CD or install files are may be required)

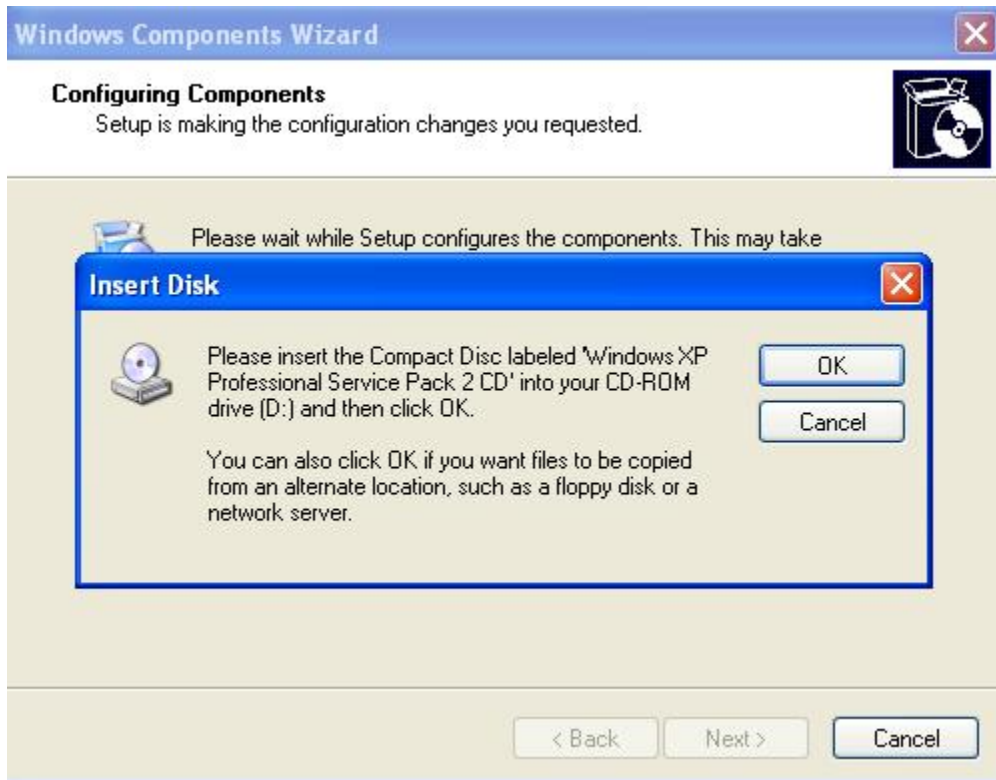
- 1) Use the links at [http://labs.circa.ufl.edu/website/laptop\\_printing.php](http://labs.circa.ufl.edu/website/laptop_printing.php) to download the setup file for your desired printer.
- 2) Once Download is complete, create a temporary folder located on your desktop called **"tmp"** and unzip all four files into the newly created directory.



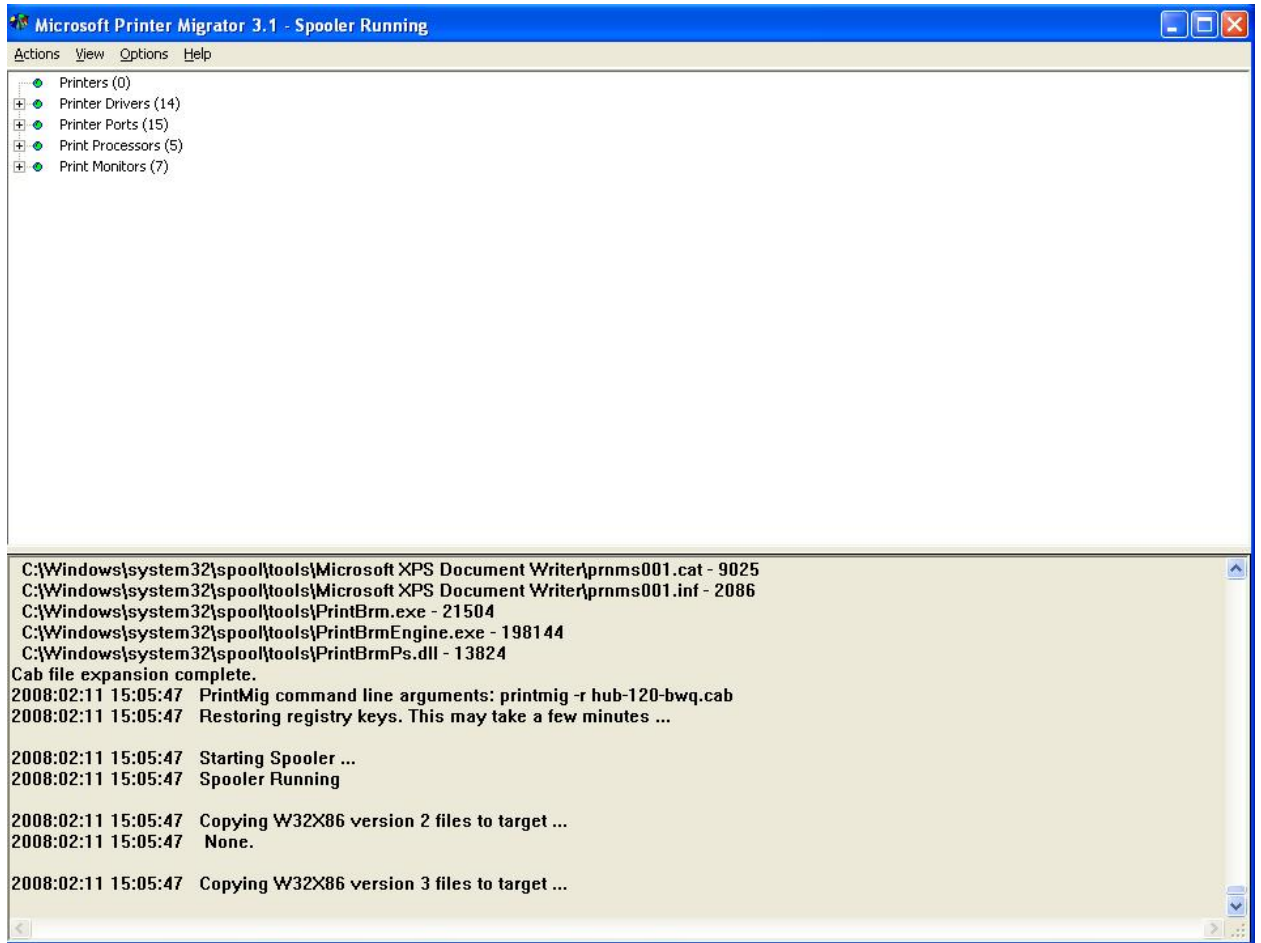
- 3) Open the tmp folder, located on your desktop and run the batch file called **"LPR"** or **"LPR.BAT"**



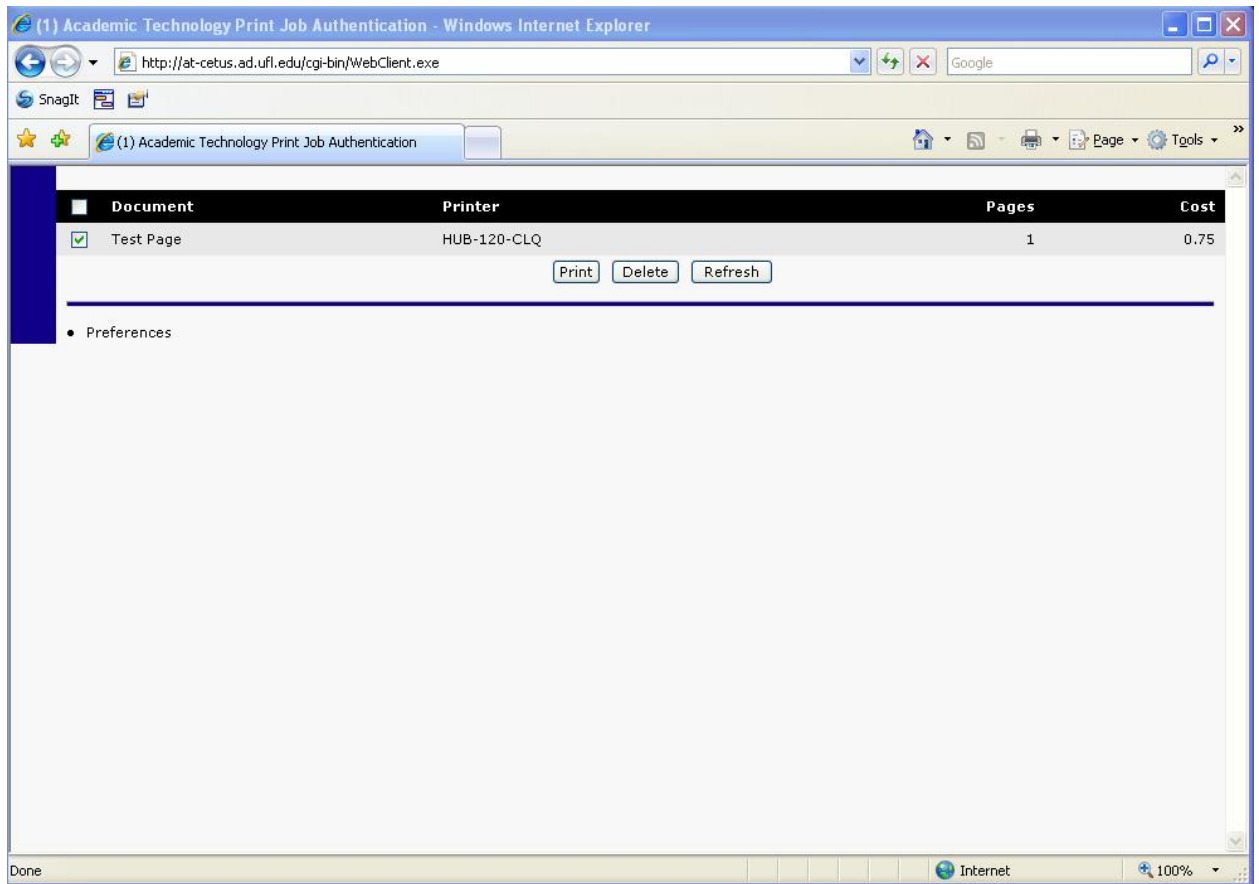
- 4) You may be prompted to insert the Windows Installation CD into the CD-rom. If so, insert the CD and click OK. If you do not have your CD, you can browse to the “LPR Drivers” located inside the “tmp” directory you previously created.



5) Microsoft Print Migrator will now run and install the printer for you.



- 6) When Microsoft Print Migrator closes, your printer is installed and ready to print. You can see this by clicking **Start > Settings > Control Panel > Printers and Faxes**.
- 7) Once you have sent your document, go to [at-cetus.ad.ufl.edu](http://at-cetus.ad.ufl.edu) or [at-regulus.ad.ufl.edu](http://at-regulus.ad.ufl.edu). Login with your Gatorlink email address. This will associate the document to your GatorLink account.



8) Once you log in, select the print job to associate and click print. This will send the job to the Print Release Station located next to the printer.

9) Go to the Print Release Station and release your print job. If you have any problems or questions, please find the closest CIRCA Technology Consultant in a blue vest or call 392-2428.